



## JOB DESCRIPTION

<b>Area:</b>	<b>Community Inclusion</b>	
<b>Job Title:</b>	<b>School/Education Liaison Officer</b>	
<b>Responsible to:</b>	<b>Community Inclusion Director</b>	<b>Date: December 2019</b>
<b>Responsible for:</b>	<b>School/Educational Institution Involvement</b>	
<b>Purpose of job:</b>	<b>Build and maintain relationships with local schools &amp; educational institutions</b>	
<b><u>Key Accountabilities</u></b>		
<ul style="list-style-type: none"><li>• Build and maintain relationships with local schools and educational groups (including colleges)</li><li>• Be a point of contact for these relationships</li><li>• Effectively inform the Community Inclusions Director around issues raised by these groups, specifically their representation within the local community and event</li><li>• Communicate effectively with Pride in Hull Trustees and Officers on progress and resource needs</li><li>• Facilitate meetings with schools and colleges regularly, including LGBT+ groups at these institutions.</li></ul>		