

JOB DESCRIPTION

Area:	Operations and People	
Job Title:	Community Stalls Manager	
Responsible to:	Operations and People Director	Date: December 2019
Responsible for:	Community Stalls	
Purpose of job:	Support the operation of community stalls	

Key Accountabilities

- Co-ordinator the stalls for Pride in Hull
- Co-ordinate sponsored stalls effectively
- Regulate the variation of stall type
- Be a point of contact for community stalls for the charity
- Communicate effectively with Pride volunteers, officers and trustees on progress and resource needs
- Support community stalls with questions on the day
- Support community stalls with staff change overs and ensuring wristbands are worn at all times
- Support regulating stalls on restricting alcohol use
- Recruit, train and oversee community stall volunteers
- Line manage and support a small team of community stall volunteers